

Bachelor of Teaching (ECE) Graduate Diploma of Teaching (ECE)

To be completed by the person in charge of the ECE service you will attend while studying.

Applicant/student information *NGA MO HIOHIO KAITONO/AKONGA*

Name of student in full					Position held	
Please tick as applicable:	<input type="checkbox"/> Permanent	<input type="checkbox"/> Voluntary	<input type="checkbox"/> Relieving	<input type="checkbox"/> Other – please state		
Has the student worked in your centre?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, how long?			
How many child-contact hours per week will be worked while student is studying?						

Centre information *NGA MO HIOHIO POKAPU*

Name of early childhood centre					
Centre Address					
Phone Number			Email		
Is the centre licensed?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Ministry of Education Licence Number		
Your name as centre representative				Your position	

To comply with the Unsolicited Electronic Messages Act 2007, Te Rito Maioha Early Childhood New Zealand is required to request your consent to receive electronic (email) and text messaging from us.

I give my consent to receive electronic/text messaging	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is the centre a member of Te Rito Maioha Early Childhood New Zealand?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Tick this box if you would like to receive information about Centre Membership	<input type="checkbox"/>	

Liaison teacher information *NGA MO HIOHIO TAKAWAENGA KAIKO*

Name and position		ECE Qualification	
Teacher Registration Number of Liaison Teacher			

Agreement declaration *TE WHAKAPUAKITANGA*

I have read the following training agreement in full and I confirm the centre is willing to support this student while studying for the Bachelor of Teaching (ECE)/Graduate Diploma of Teaching (ECE).

Signature of Centre Representative		Date			
Student Signature		Date			
			DD	MM	YYYY

National office use only *HEI WHAKAMAIHI MA TE TARI ANAHE*

Signature		Date			
			DD	MM	YYYY

Student education agreement *TE WHAKAAETANGA WHAKANGUNGU*

The following agreement is in recognition of the importance of the relationship between the student, their early childhood centre and Te Rito Maioha, in order to support the student to achieve their ECE teaching qualification.

Please note the following:

1. A copy of this form will be sent to the centre once the student has been enrolled
2. Information about a student's progress can only be released to the centre manager if the student provides written approval
3. ECNZ reserves the right to make changes to the programme, programme requirements and/or delivery arrangements throughout the period of a student's enrolment. Wherever possible, such change would be preceded by consultation and every effort made to minimise any inconvenience to either party
4. Should student numbers drop to the point where the local block course/class becomes unviable, students may need to attend at the next nearest teaching location and would need to meet their own travel costs.

A: The early childhood service agrees to the following:

1. To abide by the Education (Early Childhood Services) Regulations 2008 and any amendments
2. To allow lecturers/pouako to make regular assessment visits throughout the programme and schedule time at the end of each visit for individual feedback and professional discussion, involving the student, liaison teacher and lecturer/pouako
3. **Home Centre Hours:** To provide the student with employment (paid or unpaid) for a minimum of 12 hours per week while studying (Bachelor of Teaching (ECE) or 13 hours (2x6.5hrs) for the Graduate Diploma of Teaching (ECE)) and for them to be able to contribute to all areas of the centre's operations. To provide the student with an ECE qualified, fully registered Liaison Teacher
4. **Practicum:** To release the student from the early childhood service for the purposes of practicum in another centre (14 weeks over 3 years) for the Bachelor of Teaching (ECE) and 10 weeks over 1 year for the Graduate Diploma of Teaching (ECE)
5. **Course requirements:** To support the student to complete course requirements including the following: Release time for block and regional courses/class time; negotiated times for practical assignments in the centre; and opportunities to be involved in all aspects of the early childhood curriculum, including planning, assessment and evaluation.

B: The student agrees to the following:

1. To abide by ECNZ rules, regulations and policies including the standards of conduct, rules and responsibilities detailed in the Student Handbook
2. To respect the role of lecturer/pouako and the interactions that take place in the learning environment (including centre, online, and block courses) and maintain confidentiality at all times
3. To respect the learning environment and property of ECNZ
4. To take responsibility for his/her own learning, utilising the learning opportunities made available
5. To abide by any agreements between themselves, their lecturers/pouako, fellow students and any other interested parties (e.g. centre supervisor/management)
6. To abide by the law and, if charged with a criminal offence, to report this to the Chief Executive within 5 working days.

C: ECNZ agrees to the following:

1. To provide a programme of study leading to an ECE teaching qualification that is recognised and approved by the New Zealand Qualifications Authority and the Education Council Aotearoa New Zealand
2. To liaise regularly with centres so they are informed about the programme
3. To seek and respond to feedback from centres and students regarding the programme.