

Bachelor of Teaching (Primary)

To be completed by the person in charge of the Primary school you will attend while studying.

Applicant/student information *NGA MO HIOHIO KAITONO/AKONGA*

Name of student in full				Position held	
Please tick as applicable:	<input type="checkbox"/> Permanent	<input type="checkbox"/> Voluntary	<input type="checkbox"/> Relieving	<input type="checkbox"/> Other – please state	
Has the student worked in your school?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, how long?		
How many hours per week will be worked while student is studying?					

School information *NGA MŌHIOHIO KURA*

Name of school			
School address			
Phone number		Email	

Liaison teacher information *NGA MO HIOHIO TAKAWAENGA KAIAKO*

Name			
Email			
Position		Teacher registration number	
Teaching Qualification			

To comply with the Unsolicited Electronic Messages Act 2007, Te Rito Maioha Early Childhood New Zealand is required to request your consent to receive electronic (email) and text messaging from us.

I give my consent to receive electronic/text messaging Yes No

Agreement declaration *TE WHAKAPUAKITANGA*

I have read the following field-based school agreement in full and I confirm that school is willing to support this student while studying for the Bachelor of Teaching (Primary).

School representative signature		Date			
Student signature		Date			

DD MM YYYY

National office use only *HEI WHAKAMAIHI MA TE TARI ANAHE*

Signature		Date			
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DD MM YYYY

Student education agreement *TE WHAKAAETANGA WHAKANGUNGU*

The following agreement is in recognition of the importance of the relationship between the student, their field based school and Te Rito Maioha, in order to support the student to achieve their primary teaching qualification. Please note the following:

1. A copy of this form will be sent to the school once the student has been enrolled in their primary teaching programme.
2. Information about a student's progress can only be released to the school principal or delegated person if the student provides written approval.
3. Te Rito Maioha reserves the right to make changes to the programme, programme requirements and/or delivery arrangements throughout the period of a student's enrolment. Wherever possible, such change would be preceded by consultation and every effort made to minimise any inconvenience to either party.

A: The field based school agrees to the following:

1. To allow lecturers/pouako to make regular assessment visits throughout the programme and schedule time at the end of each visit for individual feedback and professional discussion, involving the student, mentor teacher and lecturer/pouako.
2. **Field Based School Hours:** To provide the student with teaching experience for a minimum of 14 hours per week (two days) while studying the Bachelor of Teaching (Primary) and for them to be able to contribute to all areas of the field-based school's activities. To provide the student with a primary qualified, fully registered Liaison Teacher.
3. **Practicum:** To release the student from the field-based school for the purposes of practicum in another school. (13 weeks over 3 years, year one and two 4 weeks, year three 5 weeks)
4. **Course requirements:** To support the student to complete course requirements including the following: Release time for orientation (1 day year one) and noho marae each year; negotiated times for practical assignments in the school and opportunities to be involved in all aspects of the New Zealand/school curriculum, including planning, assessment and evaluation and to participate in, where appropriate, staff/team meetings, parent meetings and wider school activities.
5. If the field-based school has a concern in relation to a student placed in their school they will contact the Programme Leader.

B: The student agrees to the following:

1. To abide by Te Rito Maioha rules, regulations and policies including the standards of conduct, rules and responsibilities detailed in the Student Handbook.
2. To respect the role of lecturer/pouako and the interactions that take place in the learning environment (including field-based school, online, and face to face courses) and maintain confidentiality at all times.
3. To respect the learning environment and property of Te Rito Maioha.
4. To take responsibility for their own learning, utilising the learning opportunities made available.
5. To abide by any agreements between themselves, their lecturers/pouako, fellow students and any other interested parties (e.g. field-based school principal or designated person and/or Liaison Teacher).
6. To abide by the law and, if charged with a criminal offence, to report this to the Chief Executive within 5 working days.

C: ECNZ agrees to the following:

1. To provide a programme of study leading to a Bachelor of Teaching (Primary) teaching qualification that is recognised and approved by the New Zealand Qualifications Authority and the Education Council Aotearoa New Zealand.
2. To liaise regularly with field-based schools so they are informed about the programme.
3. To seek and respond to feedback from field-based schools and students regarding the programme.
4. To provide a one-off payment per year to the field-based school of \$500 for each Bachelor of Teaching (Primary) student on the 20 May.
5. To provide payment to the Liaison teacher as per the NZEI collective agreement for the number of days the student was placed in their classroom.